

REGIONAL TRANSIT ISSUE PAPER

| Agenda Item No. | Board Meeting Date | Open/Closed Session | Information/Action Item | Issue Date |
|-----------------|--------------------|---------------------|-------------------------|------------|
| 4 | 02/26/18 | Open | Action | 02/09/18 |

Subject: Delegating Authority to the General Manager/CEO to Release a Request for Proposals and Award a Contract for Automatic Passenger Counters

ISSUE

Whether or not to delegate authority to the General Manager/CEO to release a Request for Proposals (RFP) and award a contract for the purchase of Automatic Passenger Counters.

RECOMMENDED ACTION

Adopt Resolution No. 18-02-____, Delegating Authority to the General Manager/CEO to Release a Request for Proposals (RFP) and Award a Contract for Purchase of Automatic Passenger Counters.

FISCAL IMPACT

| | | | | |
|--|-----------------------------|---------------|----|---------|
| Budgeted: | Yes | This FY: | \$ | 500,000 |
| Budget Source: | Capital | Next FY: | \$ | |
| Funding Source: | STA-SB1 2012 Bonds, Prop 1B | Annualized: | \$ | 500,000 |
| Cost Cntr/GL Acct(s) or Capital Project #: | R355 | Total Amount: | \$ | 500,000 |
| Total Budget: | \$ 500,000 | | | |

DISCUSSION

On August 28, 2017, the Board delegated authority to the General Manager/CEO to release an RFP and award a contract for the purchase and installation of automated passenger counters for SacRT's entire 97 vehicle light rail fleet with an overall project budget of \$2,200,000. Staff released the RFP to the general public on November 27, 2017, however, due to projected funding limitations the procurement was subsequently cancelled.

Staff has revised the project scope to equip only SacRT's forty CAF light rail vehicles with automated passenger counters and added options to outfit SacRT's additive fleets as funding becomes available. This revision in project scope reduces the project budget to \$500,000.

Staff requests that the Board delegate authority to the General Manager/CEO to release an RFP and award a contract for the purchase and installation of automated passenger counters for SacRT's CAF light rail fleet with purchase options for its Siemens and UTDC fleet at a later date.

Approved:

Presented:

Final 02/20/18

General Manager/CEO

Director, Information Technology

J:\Board Meeting Documents\2018\03 February 26, 2018\Release RFP - Award Contract - Automatic Passenger Counters rev.1.docx

RESOLUTION NO. 18-02-_____

Adopted by the Board of Directors of the Sacramento Regional Transit District on this date:

February 26, 2018

DELEGATING AUTHORITY TO THE GENERAL MANAGER/CEO TO RELEASE A REQUEST FOR PROPOSALS (RFP) AND AWARD A CONTRACT FOR PURCHASE OF AUTOMATIC PASSENGER COUNTERS

BE IT HEREBY RESOLVED BY THE BOARD OF DIRECTORS OF THE SACRAMENTO REGIONAL TRANSIT DISTRICT AS FOLLOWS:

THAT, the General Manager/CEO is hereby authorized to release a Request for Proposals for a purchase of Automatic Passenger Counters for SacRT's Light Rail Vehicles; and

THAT, the Request for Proposals be advertised pursuant to the provisions of the Sacramento Regional Transit District procurement ordinance; and

THAT, the General Manager/CEO is hereby authorized to award and execute a contract for the purchase of Automatic Passenger Counters to the bidder deemed to be providing the best value to SacRT.

PATRICK KENNEDY, Chair

A T T E S T:

HENRY LI, Secretary

By: _____
Cindy Brooks, Assistant Secretary